

YOU CAN USE YOUR GI BILL® BENEFITS FOR OJT TRAINING OR APPRENTICESHIP



What Is Apprenticeship & OJT Training?

Apprenticeship is a real job with structured on-the-job training and applied classroom instruction. Wages increase as you gain skills and mastery through workplace training. OJT agreements are used when jobsite training is structured but does not meet apprenticeship's industry requirements.

Many veterans can collect their GI Bill® educational benefits during Registered Apprenticeship or OJT training.



What Are My Employer's Responsibilities?

Once approved as a GI Bill® Training Establishment, your employer provides the training as outlined by a written OJT agreement or a formal Apprentice Contract and Standards of Apprenticeship. These documents describe how you will gain skills, knowledge and ability throughout the training program.

To be approved as a GI Bill® Training Establishment, your employer must employ qualified personnel to provide the training and ensure that you receive the instruction outlined in the agreement. Records must be kept to show training and wage progress made by you throughout your approved training program. Your employer assigns a Certifying Official to certify and submit your monthly training hours to the VA.

Your State Approving Agency (SAA) Consultant can provide you and your employer with GI Bill® forms, help and guidance.

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How Do I Use My GI Bill for This Training?

- 1 Step 1 is to have or get a job with an approved GI Bill® Training Establishment or employer willing to sponsor qualified training. For job search assistance, see www.ohiomeansjobs.gov
- 2 Next, you (or your employer) contact the area Consultant for training approval, tech assistance and/or apprentice registration.
- 3 Then, use the online GI Bill® Comparison Tool to explore benefit options www.benefits.va.gov/gibill/comparison, before applying online (VONAPP) at www.vabenefits.vba.va.gov. If you've never used your benefits, select VA 22-1990 and upload your DD-214 (certified) and, if Select Reserves, DD-2384 (NOBE).
- 4 When VA sends you a Certificate of Eligibility (COE), take it to your Certifying Official who can then certify your enrollment.
- 5 After VA processes your enrollment, you will receive VA form 22-6553d, Monthly Certification of Training so you can record the month's work hours (not paid leave) for your Certifying Official to then certify and fax to VA as proof of your training hours. Your monthly benefits are based on training hours from this form.
- 6 Your Certifying Official tells your Consultant about changes in wage, training, journeyworker rate, employer address or certifying official. If you complete or stop the training program, your employer uses VA form 22-1999b to report the change directly to VA. A copy of all forms is kept on file by your employer.



To learn more about your own GI Bill® eligibility and how to use VA educational benefits, visit or call:

www.benefits.va.gov/gibill
Helpline: (888) 442-4551



The GI Bill® for Apprenticeship & OJT

Most veterans know that they can use their GI Bill® benefits while attending a college or university. But, did you know that you can use your GI Bill® benefits for Apprenticeship and OJT? It's a great way to receive education benefits while learning a new career, even as you earn a good wage.

You may qualify if you are eligible for the GI Bill® under the Active Duty (Veteran) or Reserve GI Bill® programs and:

- You are no longer on active duty
- You were recently hired or promoted
- You left active duty less than 10 years ago or
- You are currently a member of the Guard or Reserve
- Any spouse or child eligible under Chapter 35 may also be eligible when in qualified training

Check your eligibility at: www.vabenefits.vba.va.gov

GI Bill® is a registered trademark of the U.S. Dept of Veterans Affairs (VA). More information about education benefits offered by the VA is available at www.benefits.va.gov/gibill.

When you are enrolled in an approved program:

Know Your Certifying Official.

Your Certifying Official is employed by your training sponsor as the only person who can submit your training hours and is charged with maintaining a file of your training and wage records for VA GI Bill® purposes.

My Certifying Official is:

My Type of Education / Training is:

Apprenticeship or OJT



If your employer has any
questions, they can contact
the State Approving Agency at
614-466-9287

GI Bill®
BENEFITS
are not just for
COLLEGE

